

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, JULY 25, 2019**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**  
**AGENDA**

- 1. Call Meeting To Order**
- 2. Roll Call**
- 3. Presentation of any Town Council Recognitions**
- 4. Consider minutes of previous meetings**
  - a. Town Council Minutes 7/11/19
  - b. Town Council Minutes 1/29/15
  - c. Town Council Minutes 5/21/15
  - d. Town Council Minutes 6/4/15
  - e. Town Council Minutes 6/25/15
  - f. Town Council Minutes 5/2/13
  - g. Town Council Minutes 5/9/13
  - h. Town Council Minutes 5/30/13
  - i. Town Council Minutes 6/13/13
  - j. Town Council Minutes 6/26/13
  - k. Town Council Minutes 6/27/13
- 5. Receive and Review Correspondence**
- 6. Ordinances to Consider/Introduce**
- 7. Discussion Items** (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)
  - a. Infrastructure Committee Meeting Update
  - b. Silver Lake – further discussion of swimming in designated areas
  - c. Pool Bid RFP & Year Round Pool Information
  - d. Code Officer replacement options
- 8. Agenda Items**
  - a. To approve Resolve 2020-05 to approve purchase of a 2018 RAM 5500 vehicle for Public Works
  - b. To approve Resolve 2020-06 to sell tax-acquired Map 8 Lot 21 to Katie & Michael Libby for the amount owed in outstanding tax, costs & interest
  - c. To approve Resolve 2020-07 to approve a Two-Year Memorandum of Understanding with the Bucksport Bay Healthy Community Coalition
- 9. Resignations, Appointments, Assignments, and Elections**
- 10. Approval of Quit Claims, Discharges, and Deeds**
- 11. Town Manager Report**
- 12. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**
- 13. Discussion of Items Not on the Agenda for Council and Public**
- 14. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meetings**
- 15. Adjournment**

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, JULY 11, 2019**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**  
**MINUTES**

**1. Call Meeting To Order**

*Mayor Stewart called the meeting to order at 7:00 p.m.*

**2. Roll Call**

*Councilor's Present: Mark Eastman, Paul Bissonnette, David Kee, Peter Stewart, Daniel Ormsby, Paul Gauvin, Robert Carmichael*

*Councilor's Absent: None.*

**3. Presentation of any Town Council Recognitions – None.**

**4. Consider minutes of previous meetings**

- a. Town Council Minutes 6/27/19
- b. Infrastructure/Economic Development Meeting Minutes 6/27/19

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the above listed minutes. **Motion Passed 7-0.***

**5. Ordinances to Consider/Introduce - None.**

**6. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)**

- a. Regulatory Review Committee Update

*Councilor Eastman updated the Council on what was discussed at the Regulatory Review Committee meeting. They discussed the town's fee schedule, allowing swimming on Silver Lake, and selling a town-owned lot to an abutter on the Town Farm Road. A first reading will be drafted for an ordinance to allow swimming on Silver Lake for the next Council meeting.*

- b. Services Committee Update

*Councilor Carmichael updated the Council on what was discussed at the Services Committee meeting. The committee discussed changing the Town Office hours to better our service to the community. The committee encouraged the Council to allow Town Manager Lessard to conduct a community-wide survey to see if the change in office hours would be appealing to the community. The committee also discussed a MOU with Bucksport Bay Healthy Communities Coalition, to which the committee encouraged the Council to enter into.*

- c. Replacement of Retaining Wall/ Engineering Study – Request to Bid

*Chief Geagan addressed the Council on the replacement of various retaining walls in town. He stated that finding a solution to this problem should be of immediate concern to the Council. There is one company in the State that is approved by DOT to replace the walls with*

*the materials that they are currently made of. Mayor Stewart questioned whether or not there would be a cheaper solution, to which Town Manager Lessard stated that an engineering study would answer that question. Councilor Carmichael moved and Councilor Kee seconded to authorize Town Manager Lessard to issue a Request for Proposal to see what the town has for options to replace the retaining walls. **Motion Passed 7-0.***

**7. Agenda Items**

- a. To approve Resolve 2020-01 to accept Local Road Assistance Funds for 2019-20

*Councilor Gauvin moved and Councilor Carmichael seconded to approve Resolve 2020-01. **Motion Passed 7-0.***

- b. To approve Resolve 2020-02 to approve Sewer Commitment for the period 4/1/19 – 6/30/19

*Councilor Ormsby moved and Councilor Eastman seconded to approve Resolve 2020-02. **Motion Passed 7-0.***

- c. To approve Resolve 2020-03 to approve Police cruiser purchases

*Councilor Gauvin moved and Councilor Eastman seconded to approve Resolve 2020-03. **Motion Passed 7-0.***

- d. To approve Resolve 2020-04 to approve Paving Bid for 2019-20

*Councilor Gauvin moved and Councilor Bissonnette seconded to approve Resolve 2020-04. **Motion Passed 7-0.***

**8. Resignations, Appointments, Assignments, and Elections**

- a. Code Enforcement Officer Resignation

*Town Manager Lessard stated that she has received a letter of resignation from Code Enforcement Officer Jeff Hammond effective August 30, 2019. At the time of his retirement, he will have been with the town for 21 years. She asked the Council to be thinking of ways that this position could better serve the town. Town Manager Lessard stated that the town currently has someone on staff with planning experience who could take on the planning part of the position. She stated that there is also the possibility of the Code Enforcement Officer position being someone with fire/EMS experience and having them be a part of Public Safety. There is also the option of just replacing the position as is. This will be discussed further at the next Council meeting.*

**9. Approval of Quit Claims, Discharges, and Deeds – None.**

**10. Town Manager Report**

*The Town Manager's Report is attached hereto and is therefore made a part of these minutes.*

- a. Department Head Reports – *Noted.*

**11. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits**

**a. Public Hearing – Whole Oceans TIF**

*Mayor Stewart opened the public hearing at 7:23 p.m. Jim Saffian, Jason Mitchell, and Kevin Tate were all in attendance to answer any questions on behalf of Whole Oceans. Jim Saffian explained what the TIF would do for Whole Oceans. Jason Mitchell explained some of the progress that has been made on the site and thanked the Council and community for their support thus far.*

*Resident Donald White questioned whether or not the town will receive any funds from Whole Oceans for the first five years of their TIF. Town Manager Lessard stated that the Town will receive funds from their personal property taxes as well as tax payments on the value of the property before they started building.*

*Resident Paul Rabbs stated that the TIF applies to the acreage currently in the fence lines. He questioned what would happen when the project moves along and Whole Oceans wants to add more facilities. Town Manager Lessard stated that that would require further action to extend the TIF beyond what it already is.*

*Councilor Kee stated that he hoped Whole Oceans will be a good corporate neighbor, and questioned what they might do to help advance the community spirit. Jason Mitchell stated that Whole Oceans frequently has meetings that discuss their environmental stewardship as well as social and community values. He stated that they want to be a part of the community.*

*Mayor Stewart questioned how this compares to other TIF's that the town has done. Economic Development Director Rich Rotella stated that the Family Dollar complex had a TIF, Harborview Restaurant had a TIF, and the former mill site had two TIF's. He explained that TIF's are nothing new for Bucksport.*

*There being no further discussion, Mayor Stewart closed the public hearing at 7:42 p.m.*

*Councilor Gauvin moved and Councilor Ormsby seconded to approve the Municipal Development and Tax Increment Financial District Development Program and Order between the Town of Bucksport and Whole Oceans, LLC. **Motion Passed 7-0.***

**b. Bucksport Bay Festival - Festival & Public Entertainment License**

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the Festival and Public Entertainment License for the Bucksport Bay Festival. **Motion Passed 7-0.***

**c. Liquor License – American Cruise Lines**

*Councilor Gauvin moved and Councilor Carmichael seconded to approve the liquor license renewal for American Cruise Lines. **Motion Passed 7-0.***

**12. Discussion of Items Not on the Agenda for Council and Public**

*Councilor Ormsby questioned whether or not there is a schedule on when the large stacks at the former mill site will be taken down. Town Manager Lessard stated that she would check into this.*

**13. Upcoming Public Hearings, Designation of Topics for Committee Assignment, and Scheduling of Committee Meeting**

*Regulatory Review Committee – July 26, 2019 – 6:30 p.m.*

**14. Adjournment**

*Councilor Carmichael moved and Councilor Gauvin seconded to adjourn the meeting at 7:45 p.m.  
**Motion Passed 7-0.***

**ATTEST:** \_\_\_\_\_  
*Jacob R. Gran, Town Clerk*

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, JANUARY 29, 2015**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Glenn Findlay, David Kee, David Keene, Peter Stewart, Paul Gauvin and Byron Vinton. Member Absent: Joseph York
3. Presentation of any Town Council Recognitions – **None**
4. Consider minutes of previous meetings

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to table approving council meeting minutes of December 16<sup>th</sup> and 18<sup>th</sup>, 2014 until next council meeting.

5. Receive and review correspondence and document
  - a. Letter of denial from Department of Environmental Protection with regards to Land Use Ordinance and Map Amendment. The denial is based, in part, on the fact that the lot dimensional requirements, including land area and shoreline frontage, are inconsistent with the requirements of the State of Maine Guidelines for Municipal Shoreland Zoning Ordinances.
  - b. Email from Jeff McGlin suggesting changes to the demolition ordinance such as, language change from “may” to “shall”, and review work hours and weekend restrictions
  - c. Duane Nadeau, Public Works Director presented the following analysis of the requirements to clear the existing waterfront brick walkway of snow and ice during the winter months.
  - d. Report from Code Enforcement Officer for the months of August through December 2014.
6. Public Hearings – **None**
7. New Ordinances to consider – **None**
8. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)
  - a. Wilson Hall Discussion  
-Engineer is going back for a second time; very concerned with the roof
  - b. Mill Update and Related Actions  
-The courts denied the restraining order against the Mill; As of today, Verso Paper sold the mill to AIM (American Iron & Metal); and tomorrow, Bucksport

Officials, Derik Goodine, David Keene, David Milan, David Michaud, and Bill Olver, consulting engineer of Olver Associates will be going to the mill to tour the treatment plant to determine if the plant could be adapted to meet the town's need for secondary treatment, and if so would it be more feasible to use this plant versus building a new one.

- c. Discussion of the CEO taking legal action in the enforcement of an illegal junkyard in Bucksport  
-Jeff Hammond, CEO, indicated that the property at 993 Silver Lake Road is considered a junkyard, and showed a presentation on a few photos taken at the property. Jeff also indicated that this has been an ongoing problem and is asking to take legal action.  
Council Members agreed to start legal process but encouraged the family to work with the CEO to try and resolve the issue.
- d. FY 2016 Budget Discussion  
-Town Manager suggested flat funding the budget with no increases; and working to get the sudden and severe law changed to increase school funding sooner rather than later.

#### 9. Agenda Items

- a. Consider Resolve #R-2015-65 Authorizing the Code Enforcement Officer to File a Complaint in District Court Pursuant to Rule 80k of the Maine Rules of Civil Procedure

It was motioned by David Kee, seconded by Byron Vinton and unanimously voted to approve resolve #R-2015-65.

- b. Consider Resolve #R-2015-70 Accepting the Work Completed by Bangor Gas Regarding the Expansion of Service in Bucksport

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve resolve #R-2015-70.

- c. Consider Resolve #R-2015-71 Setting the Rate of Interest for Delinquent Sewer bills for Calendar Year 2015

It was motioned by Paul Gauvin, seconded by Peter Stewart and unanimously voted to approve resolve #R-2015-71.

- d. Consider Resolve #R-2015-72 Approval of Additional Funds for Decorating Committee

It was motioned by Glenn Findlay, seconded by Paul Gauvin and unanimously

voted to approve resolve #R-2015-72.

- e. Consider Resolve #R-2015-73 Setting a Uniform Per Capita Rate Charge for all Communities Utilizing the Bucksport Animal Shelter

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to approve resolve #R-2015-73.

#### 10. Appointments, Assignments and Elections

- a. Election of Chairman Pro Tempore  
-Election of Chairman Pro Tempore for the Council will be the Chairperson of the Ordinance Committee.
- b. Council Committee Assignments

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to approve Council Committee Assignments as presented.

#### 11. Town Manager Report

- a. Maine Chiefs of Police Association will present awards for bravery to Officer Daniel Harland, Fire Chief Craig Bowden and Lt. Roderick Charette of State Police for their efforts to aid a young boy and grandfather after they tragically fell into the Penobscot River.
- b. Area Boy Scouts attended the Town Council Meeting tonight to earn points toward their Community Service Badge.
- c. A previous utility Pole on Main Street Sidewalk toward the Post Office was taken down and pieces of the pole is sticking out of the ground causing a safety issue. This pole was owned by Fair Point and not CMP, but it is my recommendation to go ahead and grind it down and repair it our self.
- d. A fourth (draft) copy of the Audit Report has been emailed to council members.
- e. Emergency Management Action Plan for the dams will remain the same for AIM as it was for Verso.
- f. Sue Ann Craig was introduced as the new Senior Citizen Director.
- g. Lyndsey Marston, local artist is interested in bringing an arts festival to Bucksport in August 2015. She is partnering with BACAS and has a commitment from WLBZ 2 to promote the event at a level similar to Bangor's Sidewalk Art Festival. Lindsey indicated that the target date for the event is Saturday, August 15<sup>th</sup> from 9:00 am to 4:00 pm and is requesting to the council to hold the 1<sup>st</sup> annual Bucksport Arts Festival on the Waterfront.  
-Council consensus was to move forward with the planning of the Arts Festival.

#### 12. Public Hearings and/or Approval of any Licenses or Permits, if applicable



It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Richard Gray, d/b/a Blue Water Seafood.

13. Discussion of Items Not on the Agenda for Council and Public

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to take up an item not on the agenda.

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to issue two (2) quit claim deeds to James and Vinni Hustus for paid sewer and tax liens.

It was motioned by Peter Stewart, seconded by Paul Gauvin and unanimously voted to take up an item not on the agenda.

It was motioned by Byron Vinton, seconded by Paul Gauvin and unanimously voted to approve and sign quarterly Sewer Commitment.

14. Upcoming Public Hearings – **None**

- a. See any newly scheduled above if applicable

15. Designation of Topics for Committee Assignment and Scheduling of Committee Meeting

- a. Waterfront Committee for Discussion of LED Lighting  
-Waterfront Committee meeting scheduled for Thursday, February 26, 2015 at 6:00 P.M.
- b. Ordinance Committee to Review Council Rules  
-Will schedule Ordinance Committee meeting in March.
- c. Any Additional Committee Assignments and Scheduling  
-Finance Committee Meeting scheduled for Thursday, February 12, 2015 at 5:30 P.M.
- d. The PECHA KUCHA meeting was held at the Alamo today starting at 5:30 P.M. to discuss the future of Bucksport.

16. Agenda Items Requiring Executive Sessions – **None**

17. Adjournment

It was motioned by Peter Stewart, seconded by Paul Gauvin and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:30 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, MAY 21, 2015  
TOWN COUNCIL CHAMBERS-BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Call Meeting

Meeting was called to order by Mayor David Keene at 7:00 P.M.

2. Members present: Joseph York, Glenn Findlay, David Keene, Paul Gauvin and Byron Vinton. Members absent: David Kee and Peter Stewart

3. Presentation of any Town Council Recognitions – None

4. Consider Minutes of Previous Meetings – None

5. Receive and review correspondence and document

- a. Town Manager, Derik Goodine received an estimate of \$1,820 to fill cracks at the athletic track at Bucksport High School. Jim Boothby, Superintendent of School indicated that RSU will pay for the repair.
- b. Town Manager, Derik Goodine noted receiving an Invitation from RSU25 inviting the Council to attend Class Night, June 11<sup>th</sup> at 6:00 P.M. and Commencement Exercises, June 12<sup>th</sup> at 6:00 P.M. both being held at Ralph Jewett Gymnasium, Bucksport High School.

6. Public Hearings – None

7. New Ordinances to Consider/Introduce – None

8. Discussion Items

a. Mill Update with AIM

-Jeff Hammond, CEO indicated that AIM's application lists an estimated demolition cost to be \$4, 450,000, and the bond amount would be 110% of that amount. The Council can act on the demolition bond requirements now, and also act on the need for a hazard remediation bond.

-Jeff McGlin, AIM Manager gave an overview of the demolition locations on the map noting instructional sites (ones that are shaded on the map) are to be removed and materials will be shipped by rail cars and/or tractor trailer trucks for transport to St. John, New Brunswick, Canada or to other sites.

-Jeff McGlin also reiterated the firm's plan to keep the power generating equipment and buildings, but the generators only operate, at this time, intermittently because of a lack of demand for power. AIM plans to leave behind

the concrete pads and the tanks (the ones that are empty, unshaded circles on the map) used for treating sewage and other runoff from the papermaking process.

-Jeff McGlin also indicated at this time it is unclear what, if anything, will happen with the large landfill on the other side of the River Road, plus Verso Paper continues to use the log yard near it as a staging area for material headed to its Jay Mill for processing into paper.

-Glenn Findlay asked if items are being removed from inside.

-Jeff McGlin replied, removing equipment inside the building that has or has not been sold, and have started cutting some utilities. Some areas being worked on and demolished at the same time.

-David Kee, Will they gut the paper rooms out?

-Jeff McGlin, Some equipment will be removed along with the building. We are ready to get started now, (ASAP). Summer months are the best time. Getting the demolishing companies in line.

-Byron Vinton, What about the storm water runoff? What is the plan?

-Jeff McGlin, DEP provided topics of concern, but working to solve the problems.

-Paul Gauvin indicated his interested in AIM revealing opportunities.

-Jeff McGlin, replies that they will be marketing as much as possible as there is a lot of redevelopment opportunities. Fresh water system is in place, which is very marketable. Already, a lot of questions, such as, timing of demolishing, and what will be left on the property?

-Byron Vinton, How will you come up with estimate for the demolition?

-Jeff McGlin – The estimate is based on the square footage.

-David Keene – It is fair to say, that you are looking at salvage as well as redevelopment?

-Jeff McGlin, Will need to figure out the area for redevelopment with the available railroad, water access, landfill, and highways. From the mill shutdown, to now, has been a very short time, compared to other projects. Would like to work toward a similar place, but also realize each project is different.

-Jeff McGlin also mentioned the Silver Lake dam maintenance issue has been discussed and will remain the same as before AIM purchase.

b. LD 550 and LD 1152 Update and Other Happenings in Augusta

a. LD 1152 is nonexistence due to taxation.

b. LD 550 – Basically amendment drew up to change the law. The State would average mil rate as before. Republicans wanted to go into caucus. Committee vote was 9-0. Four members need to vote before approval by Governor's office.

c. LD 281 – Bill supported by Jay, Madison, Skowhegan, East Millinocket, was voted out 5-3. The future of this bill is not looking good.

d. David Milan addressed the Council noting his discussion with John Butera from the State Economic Development Office of the Governor noting the

progress being made for redevelopment of the area. David Milan is looking for permission to send a letter to the Governor to inform him of how Bucksport is doing, as well as the plan for the DEP to hold a thorough review. The Town is ready to move on. David Milan said nobody feels stronger than I about this potential. I have worked on this 24 hours a day, 7 days a week, to find some company to buy the mill. I checked with everybody in the United States. There are no takers! It was Town Council recommendation to have the Mayor and Town Manager review the letter before mailing.

#### 9. Agenda Items

- a. Consider Resolve #R-2015-85 to accept a Grant from FEMA for Turnout Gear

Resolve #R-2015-85 was tabled.

- b. Consider Resolve #R-2015-90 To Approve Payment to Olver Associates Inc. for Professional Services Associated with The Secondary Treatment Plant Upgrade.

It was motioned by Byron Vinton, seconded by Glenn Findlay, and unanimously voted to approve Resolve #R-2015-90.

- c. Consider Resolve #R-2015-91 To Approve Union Contract Provisions and Authorize the Town Manager to Sign Contracts with Unions.

It was motioned by Glenn Findlay, seconded by Byron Vinton, and unanimously voted to approve Resolve #R-2015-91.

- d. Consider Resolve #R-2015-92 to Award Gas and Diesel Bids.

It was motioned by Byron Vinton, seconded by Glenn Findlay, and unanimously voted to approve Resolve #R-2015-92.

- e. Consider Resolve #R-2015-93 to Authorize the Purchase of a Vehicle for the ACO Officer.

It was motioned by Paul Gauvin, seconded by Byron Vinton, and voted to approve Resolve #R-2015-93.

Vote In Favor: Glenn Findlay, David Keene, Paul Gauvin and Byron Vinton.

Oppose: Joseph York

Vote: Favorable 4 - 1

#### 10. Resignations, Appointments, Assignments, and Elections – None

11. Approval of Quite Claims, Discharges, and Deeds – None

12. Town Manager Report

- a. Next Friday will be an announcement explaining the Secondary Sewer Treatment issue. This will be voted on at the June 9<sup>th</sup> Election.

13. Set Public Hearings, and/or Hold Public Hearings and Approval of any Licenses or Permits – None

14. Discussion of Items Not on the Agenda for Council and Public

- a. Congratulations to Councilor Paul Gauvin for his promotion to Sergeant of the Brewer Police Department.

15. Upcoming Public Hearings – None

16. Designation of Topics for Committee Assignment and Scheduling of Committee Meeting

- a. Fireworks Assignment to Ordinance Committee?

-Byron Vinton does not want an Ordinance Change. This issue has gone out to a nonbinding vote and the majority was to vote no on allowing fireworks. We would not be holding ourselves out to a majority vote of the citizens. He is getting a lot of concerns expressed, that if there is to be a change, it should go back to the voters. It is not the Council's position to make the change. Thus it should not go to the Ordinance Committee, but should go back through the ballot process.

-Joe York said this is not a simple process. Both sides need to go to the voters.

-Paul Gauvin asked, hasn't an Ordinance been changed by Council vote, and change gone through without going out to the voters?

-Byron Vinton said it is still changing the Ordinance.

-David Keene noted the Citizens of the State of Maine voted in favor of fireworks. It was changed afterward and never went back out to vote.

-Byron Vinton indicated the State said municipalities could opt out of the state passed law, and towns could make their own ordinances.

-Valerie Sulya, Town Health Officer, agreed with Byron Vinton 100%. There is a high risk of fire danger and personal injury.

-Citizen Kathy Heath recommended sending the change to the Ordinance Committee and making the implementation a permit system.

-Citizen Paul Rabb supported Byron Vinton. Being out of the restricted area could result in an increased fire danger. If a petition comes forward it should go to a citizen vote. With the current struggles in the Town, there are other things more important to deal with.

- Citizen David Weeda opposed changing the Ordinance. He agreed with Byron Vinton. (See the attached letter.)
- Citizen Randy Robinson represented the request to change the Ordinance.

It was motioned by Paul Gauvin, seconded by Glenn Findlay and voted to send the change request to the Ordinance Committee.

Voted In Favor: Glenn Findlay, David Keene, Paul Gauvin  
Opposed: Joseph York and Byron Vinton  
Vote: Failed 3 – 2 (Need 4 votes to pass)

- b. Any Additional Committee Assignments and Scheduling
  - a. There will be a Council meeting on June 4, 2015 at 7 P.M.
  - b. The Sewer Committee needs to meet to discuss the Olver Associates plan.
  - c. The Budget Committee needs to meet again.
  - d. There will be a Council meeting on June 11, 2015 at 7 P.M.
  - e. A public hearing will be held June 25, 2015 at 7 P.M. to discuss the proposed final budget.

Note: AGENDA SEQUENCE CHANGE

17. Agenda Items Requiring Executive Session- Moved to item #19 end of meeting.

18. Proceed to Budget Workshop

- a. Debt Service – noted County Assessment and Long term Debt, but no discussion.
- b. Total Budget for Expense and Non Property Tax Revenues - Table
- c. Sewer Budget – Still collecting data pertaining to this budget and impacts of final financing of future Debt Service on the Secondary Treatment Plant affecting this budget - Table
- d. Marina Budget - Table

19. Agenda Item Requiring Executive Session-Title 1, 405, 6, C. – Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency.

It was motioned by Byron Vinton, seconded by Paul Gauvin, and unanimously voted to move into Executive Session at 8:43 P.M.

It was motioned by Paul Gauvin, seconded by Byron Vinton, and unanimously voted to come out of Executive Session at 9:10 P.M.

20. Adjournment

It was motioned by Byron Vinton, seconded by Paul Gauvin, and unanimously voted to adjourn the meeting.

Meeting adjourned at 9:10 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary



**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M. THURSDAY JUNE 4, 2015**  
**TOWN COUNCIL CHAMBERS-BUCKSPORT TOWN OFFICE**  
**MINUTES**

1. Call Meeting to Order

Meeting was called to order by Mayor Keene at 7:00 P.M.

2. Members present: Joseph York, Glenn Findlay, David Kee, David Keene, Peter Stewart, Paul Gauvin and Byron Vinton.

3. Public Hearing

a. Hold Public Hearing on the Sewer Treatment Plant Upgrades.

-William Olver addressed the Council with a PowerPoint presentation of the Bucksport's Wastewater Treatment Plant Secondary upgrade project, along with a multiple page handout of the presentation. (See Attached)

This project has been moving forward over the last five years as the current Bucksport Facility provides only primary treatment in two clarifiers that was licensed under a 301(h) waiver, which is now in violation. Therefore Bucksport Plant currently violates Federal and State Water Pollution control Laws and has been given a timetable for Secondary Plant upgrade. DEP has issued a secondary treatment license that requires 85% organics removal; existing primary plant can only remove 30% of organics; each day of operation adds one more violation to the list. To minimize potential fines, Town has entered into a Consent Agreement with DEP. Due to the cost of secondary treatment plant upgrade, this item will go as a referendum question at the June 9<sup>th</sup> Election.

4. Proceed to Budget Workshop

-Town Manager, Derik Goodine briefly reviewed the preliminary budget noting the current sewer volume is much less with mill closing, down from 1489 to 968. The preliminary municipal budget is projected to be 4,779,718. (11% decrease) This is \$621,341 less than current fiscal year. State Revenue might include loss of Homestead exemption (except for Seniors), with \$55,037 less or 85%; increasing overlay \$277,620 or 2%

-Dave Ladue from the State Office spoke to Jef Fitzgerald advising the 17% low tax rate is due to the Sudden and Severe law.

After reviewing the revenue details it was determined the tax rate might be 17.50 mils.

Byron Vinton said with the minimum tax rate for Sudden and Severe at 17.50 %, the school funding needs to keep the rate above 17%.

5. Adjournment

It was motioned by Paul Gauvin, seconded by David Kee and unanimously voted to adjourn the meeting.

The meeting adjourned at 8:30 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING  
PUBLIC HEARINGS & BUDGET WORKSHOP  
7:00 P.M., THURSDAY, JUNE 25, 2015  
TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

1. Call Meeting

Meeting was called to order by Mayor David Keene at 7:00 P.M.

2. Members Present: Joseph York, Glenn Findlay, David Kee, David Keene, Peter Stewart and Byron Vinton. Member Absent: Paul Gauvin.

3. Presentation of any Town Council Recognitions

-The Town Council congratulated both the Bucksport High School State Champion Girls Softball Team and Eastern Maine Champion Boys Baseball Team.

4. Consider minutes of previous meetings

No minutes to be considered.

5. Receive and review correspondence and document

-Town Manager, Derik Goodine briefly reviewed Municipal Review Committee's engineering report showing a new approach with general partner of PERC at the end of its scheduled life in 2018 and clearly indicates a new approach as they continue to work on the development of the Fiberight recycling and processing facility in Hampden. (see attachment for further information)

6. Public Hearings

a. Public Hearing on Fiscal Year 2016 Town Budget Expense and Revenues

-Mayor David Keene indicated the budget reflects a difficult year.

-Town Manager briefly reviewed the municipal budget noting everything has been reviewed before, but have determined the overall budget number is down \$620,726 or 11.49%.

-Citizen Eric Bowden addressed the Council noting Taxes and Sewer are increasing, sees the need to start spending money more wisely and cut excessive spending.

-Citizen Scott Fernald addressed concerns with roads not being sanded in time for School Buses; school enrollment down; and asked to keep taxes down to draw more people into Bucksport.

-Citizen Michael Ormsby said a lot of people are nervous with possible Taxes increasing, especially with the sewer and water bills doubling, and asked the Council to hold off this year on spending and let things settle out.

-Citizen Robert Losurdo said that the "goose that laid the golden egg" is gone. People losing jobs; need to do more cutting now, take a hit, and stop spending reserve funds.

- Mayor David Keene said the reserve fund was set-up knowing someday the Mill would be closing. We need to look closely at everything, all Town Departments including School, and make good sound decisions
- Peter Stewart said, AIM is not the enemy. If we cut services, people will not come.
- Byron Vinton inquired about DEP and AIM permitting.
- Town Manager, Derik Goodine indicated he will contact DEP for an update on the permit and when it will be available. If not readily available, can use the Town's permit to get started.
- David Kee took a walk up and down Main Street and people are scared of the unknown. Mr. Kee suggested the Council tighten the budget, take time and proceed slowly, room for improvements and cut where we need to, making the right decisions. This is why we have been building the reserve in anticipation of this day.
- Mayor David Keene thanked everyone for coming and participating. This is difficult on everyone, but will get through it and move on.

b. Public Hearing on Fiscal Year 2016 Sewer Budget Expense and Revenue

- Town Manager, Derik Goodine said with the Secondary Plant being mandated by State/Federal Government (EPA), the town has a 30 month window to obtain financing and hope USDA will give the Town grant monies at a low interest loan if the town meets the criteria. The Mill paid 25% of reserve budget and losing about 500 users with the Mill shutdown. The users are going from \$4.83 to \$10.71, based on 1800 gallons at \$192.92 per quarter, \$771.67 per year. The Sewer budget will increase \$150,000.
- Peter Stewart suggested using \$100,000 from reserve account to supplement the users fee, and feels this is the right thing to do.
- Town Manager indicated it would reduce each user fee by \$100.00.
- Peter Stewart feels this would help soften the blow to users.
- Michael Ormsby thanked Peter Stewart for the suggestion.
- James Morrison doesn't feel these funds should be used to supplement the user's fee, as this is tax dollars and not all citizens will benefit from it.
- Norma Gray spoke up and said people are worried and yes the town should use these funds to supplement the users.
- Byron Vinton said years ago there was a program that citizens that were not sewer users were given a \$100.00 credit when they had their septic tank pumped. Maybe that is something we should look into.
- Town Manager, Derik Goodine said that approximately \$2.1 million will be taken out of reserve and help with the budget process.

7. New Ordinances to Consider/Introduce – **None**

8. Discussion Items (Manager Clarification and Direction, or Council Discussion and/or Input on Issues)

a. Mill update

- Jeff McGlin, AIM Project Manager, for the Bucksport site held a meeting last evening (6/24) at the Alamo theatre updating the town on the process of the Mill along with advising the town of another application filing to DEP and

feels confident that the application will be accepted. A copy of this application will be filed at the Town Office.

- b. LD 550 Update and Other Happenings in Augusta
  - Town Manager reported the Governor veto the bill. However, the Senate overrode the Governor by a 32/2 vote.
- c. Wilson Hall Update-if necessary
  - Jeff Hammond, CEO gave a brief update noting the Porch has been taken down.
- d. Comprehensive Plan Update
  - Jef Fitzgerald, Assessor briefly reviewed the survey that is being done by NEXT group. Jeff also indicated that the Comprehensive Plan is a long term process/planning and looking at approximately a year down the road before it is completed.
- e. Changeable Sign Ordinance Update
  - Peter Stewart noted some changes made to the Sign Ordinance and Jeff Hammond, CEO has requested legal interpretation. Once receive this information, will bring back to the Council.

9. Agenda Items

- a. Affirming Vote taken on 6-11-2015, to approve Resolve #R-2015-101 to approve Awarding of Sale of 1995 Ford L8000 and 1979 Ford F600 which was put out for sale by sealed bids

It was motioned by Peter Stewart, seconded by Glenn Findlay and unanimously voted to approve Resolve #R-2015-101

- b. Affirming Vote Taken on 6-11-2015 to approve Resolve #R-2015-102 to approve no Environmental Studies required for Application for Demolition of Properties owned by Webber Oil Company located at 104 Main Street and 42 US Route 1

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-102.

- c. Consider Resolve #R-2015-103 to Adopt the Town Budget for the Period of July 1, 2015 through June 30, 2016

It was motioned by Byron Vinton, seconded by David Kee and voted to approve Resolve #R-2015-103.

Vote In Favor: Glenn Findlay, David Kee, David Keene, Peter Stewart and Byron Vinton.

Opposed: Joseph York

Vote: Favorable 5 - 1

- d. Consider Resolve #R-2015-104 to Adopt the Town Sewer Operating Budget for the period July 1, 2015 thru June 30, 2016

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve amendment to Resolve #R-2015-104 by taking \$100,000 from surplus to support reducing increase in Quarterly Sewer rates.

- e. Consider Resolve #R-2015-105 Setting Sewer User Rates for the Period July 1, 2015 thru June 30, 2016

It was motioned by Byron Vinton, seconded by Peter Stewart and unanimously voted to table Resolve #R-2015-105 until new user rate number is calculated and corrected.

- f. Consider Resolve #R-2015-106 to set the Date when Taxes are due and payable

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-106.

- g. Consider Resolve #R-2015-107 to set Interest Rates to be paid for Taxes unpaid

It was motioned by Peter Stewart, seconded by Glenn Findlay and unanimously voted to approve amendment to Resolve #R-2015-107 by changing the interest rate from 7% to 4% per annum for unpaid taxes.

- h. Consider Resolve #R-2015-108 to approve Salaries and Wages for Non-contractual Employees for the period 7/01/2015 to 6/30/2016

It was motioned by Peter Stewart, seconded by David Kee and unanimously voted to approve amendment to Resolve #R-2015-108 by increasing the Town Clerk's salary by \$2,500 and adding Office Manager to her duties.

- i. Consider Resolve #R-2015-109 regarding Prepayment of Taxes and Rate of Interest

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-109.

- j. Consider Resolve #R-2015-110 to authorize the Town Manager to Sign a Memorandum of Understanding with the BBHCC

It was motioned by David Kee seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-110.

- k. Consider Resolve #R-2015-111 to approve payment to Olver Associates Inc. for Professional Services associated with the Secondary Treatment Plant upgrade bidding/added funding assistance

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-111.

- l. Consider Resolve #R-2015-112 to dispose of old ACO Truck to Scrap Yard

It was motioned by Byron Vinton, seconded by Peter Stewart and unanimously voted to approve Resolve #R-2015-112.

- m. Consider Resolve #R-2015-113 to participate in the greater Ellsworth Regional Hazardous Household Waste Collection Event

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to not approve Resolve #R-2015-113.

- n. Consider Resolve #R-2015-114 to authorize the Town Manager to negotiate contract extensions with SF Eastman and DM&J for Solid Waste and Recycling Activities

It was motioned by Byron Vinton, seconded by Glenn Findlay and voted to approve Resolve #R-2015-114.

Voted In Favor: Joseph York, Glenn Findlay, David Kee, David Keene and Byron Vinton.

Abstain: Peter Stewart

Vote: Favorable 5 - 1

- o. Consider Resolve #R-2015-115 Agreement with Two Rivers Realty for Marketing and Selling the Feldman Lots on Main Street

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to approve Resolve #R-2015-115.

- p. It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to take up an item not on the agenda.

It was motioned by Byron Vinton, seconded by Peter Stewart and unanimously voted to amend Resolve #R-2015-116 by changing delinquent taxes be less than that rate reduced by 1%, not 4%.

#### 10. Resignations, Appointments, Assignments and Elections - None

#### 11. Approval of Quit Claims, Discharges, and Deeds

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve quick claim Deeds for Leslie West for paid tax liens for years 2013, 2014 and 2015.

12. Town Manager's Report

-Town Manager reviewed the following:

- Letter to Bucksport Taxpayer's explaining large increase in the tax rate.
- Copy of Advertisement for Economic Development Director position.

13. Set Public Hearings, and/or Hold Public Hearings and approval of any Licenses or Permits

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Andrew Lacher, d/b/a Bookstacks, Inc.

It was motioned by Byron Vinton, seconded by David Kee and unanimously voted to approve Victualer License for Luciano P. Lima, d/b/a Bucksport Donuts, LLC.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Dino Kisamitakis, d/b/a Bucksport House of Pizza.

It was motioned by Byron Vinton, seconded by Joseph York and unanimously voted to approve Victualer License for Mac's Convenience Stores, LLC, d/b/a Circle K.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Jennifer Pappas, d/b/a Crosby's Drive Inn.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Hannaford Bros., Co., LLC, d/b/a Hannaford Supermarket.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Robert Hogan, Hogan's of Maine, d/b/a McDonald's.

It was motioned by Bryon Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Jin Ming Chen, d/b/a Ming's Garden.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Matthew Cote, Beardos LLC, d/b/a Ramona's.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Dale Tozier, d/b/a Tozier's/Bucksport Variety.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve Pole Permits for Central Maine Power.

It was motioned by Byron Vinton, seconded by Glenn Findlay and unanimously voted to approve renewal of Liquor License for American Cruise Lines.

14. Discussion of Items Not on the Agenda for Council and Public - None

15. Upcoming Public Hearings, Designation of Topics for Committee Assignment and Scheduling of Committee Meeting

It was motioned by David Keene, seconded by Byron Vinton and unanimously voted to schedule a Salary review meeting on Thursday, July 2<sup>nd</sup> at 6:00 P.M.

Finance Committee Meeting on Thursday, July 9<sup>th</sup> at 5:30 P.M.



Ordinance Committee Meeting on Thursday, July 9<sup>th</sup> at 6:30 P.M.

16. Agenda Items Requiring Executive Sessions

- a. Executive Session pursuant to Title 1 MRSA, 405 6.a.1: Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:  
An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated.

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to move into executive session at 10:10 P.M.

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to return to Town Council Meeting at 10:40 P.M.

17. Proceed to Budget Workshop

- a. Marina Budget – Review and Approve Marina Expense and Revenue Budgets for Public Hearing

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted to set public hearing on Marina Budget for Thursday, July 9<sup>th</sup> Town Council Meeting.

- b. Capital Improvement Project Budget – Approve Projects and Budget Funding for said Projects for Public Hearing  
CIP Budget is not available at this time.

18. Adjournment

It was motioned by Peter Stewart, seconded by Byron Vinton and unanimously voted that the meeting be adjourned.  
Meeting adjourned at 10:45 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL BUDGET WORKSHOP**  
**7:00 P.M., THURSDAY, MAY 2, 2013**  
**TOWN COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Call meeting to order

Mayor David Keene called the meeting to order at 7:00 pm.

2. Members Present: Mike Ormsby, David Kee, David Keene, Frank Dunbar and Robert Howard. Members Absent: Glenn Findlay and Brian Leeman.

3. Sewer Budget

Town Manager, Michael Brennan briefly reviewed the Sewer budget noting that construction will begin on the secondary treatment facility in 2015. He also indicated that sewer quarterly rates will be going up.

David Michaud, Water Superintendent went through his department's operating expenses and noted the following:

- 24 hour training each year – 200% increase
- Parts & repair for vehicles – 7.75% increase
- Telephone – 47.22% increase
- Fuel cost & vehicle – not certain at the time on the budgetary increase
- Contract Services – 93.45% increase

Town Manager, Michael Brennan indicated on the Revenue side, the Town needs to start increasing sewer rates by \$40/year for the next four years in anticipation of the secondary treatment facility cost.

Bill Olver, Olver Associates mentioned he had met with the Council in January and reviewed the financing of the project and the Council approve the plan. The next step is the funding package. Bill Olver presented the Council with a handout "Correlation of Sewer User Rates to Grant Funding Eligibility". (see attachment) Bill Olver said that if the Town obtains funding today, than the plant would be up and operating in 2017.

Town Manager, Michael Brennan said under the CIP, proposed for this coming year are as follows: Engineering cost for the design phase of new treatment; extend driveway to pellet silo and pave; repairs to sludge storage building; replace cover at Pump Station #5; coming from the Reserve Account is: WW Equipment (New Camera and Locating System, Skid Steer, Washer & Dryer, Snow Blower, Electric Air Displacement Blower) and Sewer Infrastructure.

4. Debt Service

Town Manager, Michael Brennan reported the Debt Service is the ongoing CSO Project.

5. Revenue

Town Manager, Michael Brennan reviewed the Revenue Accounts noting an increase of \$876,780 or 7.95%. At this time, do not know any State funding levels, with the Governor's changes, the appropriations are up to reflect more of the reality.

6. Adjustments to Budget Workshop Schedule

Town Manager, Michael Brennan said he will have a proposed Preliminary Budget ready for next week meeting with the exception of wages. Having a hard time getting in contact with the Union Representative. Have call him numerous times, sent out a letter, hoping to make contact by next week meeting.

7. Adjournment

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted that the meeting be adjourned.

Meeting adjourned at 7:48 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING**  
**7:00 P.M., THURSDAY, MAY 30, 2013**  
**TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Brian Leeman. Member Absent: Robert Howard.

3. Consider minutes of previous meetings

No minutes provided.

4. Receive and review correspondence and documents

No correspondence or documents.

5. Dylan Bunker to address the Town Council regarding Scout project

Dylan Bunker explained that he wants to do an Eagle Scout project to promote the walking trails located on Central Street behind the Town Garage. Dylan indicated this project would be completed by October and that he would like to place signage on Central Street to point towards the trail system.

It was the conclusion of the Council to send this matter to the Conservation Committee for further discussion.

6. Byron Vinton representing the Schoodic International Sculpture Symposium (SISS) Bucksport Committee to address the Town Council

Byron Vinton explained that the site selection committee chose Flag Point as the location for the sculpture. On behalf of the SISS committee, Byron asked the Town for permission to place the sculpture on Town property at Flag Point. Byron also asked for permission to place a sign at the location temporarily.

Mayor Keene inquired as to what the size of the sculpture will be.

Byron Vinton explained that they are not certain as to the size of the structure but the size will be proportionate to the area for which it is located. Byron also explained that the sculpture will not be located directly in the middle of Flag Point, but will be off-centered to still allow adequate space for public to use the area and picnic tables that are there.

Mayor Keene asked about the camera system on the waterfront and if there will be a camera facing the structure.

Byron Vinton answered that there would in fact be a camera to monitor the structure.

Byron Vinton added that the overall design of the sculpture is at the discretion of the artist, the committee will not know what the sculpture will look like until it's un-veiling.

Byron explained that there are two reasons for the sculpture: 1) Economic Development, and 2) The Sculpture itself.

It was motioned by David Kee, seconded by Michael Ormsby and unanimously voted to send this matter to the Waterfront Committee for additional research.

7. Consider Resolve #R-2013-128 to accept the recommendations of the Finance Committee concerning property located at 52 Central Street, Bucksport.

Councilor Ormsby noted that this has been an on-going issue for many years, there have been numerous meetings and the taxes and sewer payments are still behind many years.

In May 2013 there was another meeting and nothing had been paid as of that time.

It was motioned by Mayor Keene, seconded by Frank Dunbar and voted to accept recommendation from Finance Committee, and approve Resolve #R-2013-128

Vote In Favor: Michael Ormsby, Glenn Findlay, David Keene, Frank Dunbar and Brian Leeman.

Opposed: David Kee

Vote: Favorable 5 – 1

8. Consider Resolve #R-2013-129 to schedule the Negotiations Committee to enter Collective Bargaining

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-129 to schedule the Negotiations Committee to enter Collective Bargaining.

9. Consider Resolve #R-2013-130 to schedule the Waterfront Committee to consider requests to place benches along the waterfront

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-130 to schedule the Waterfront Committee to consider requests to place benches along the waterfront.

10. Consider Resolve #R-2013-131 to transfer \$250,000 in funds from the General Surplus account to the Route 46 Highway Improvement Expense Account

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-131 to transfer \$250,000 in funds from the General Surplus

account to the Route 46 Highway Improvement Expense Account.

11. Consider Resolve #R-2013-132 to approve expenditures totaling \$12,114 for inspection services and contract administration related to the reconstruction of Route 46

It was motioned by Michael Ormsby, seconded by David Kee, and unanimously voted to approve Resolve #R-2013-132 to approve expenditures totaling \$12,114 for inspection services and contract administration related to the reconstruction of Route 46.

12. Consider Resolve #R-2013-133 to approve expenditures totaling \$80,446.18 for Requisition #1 (Golf Course) and Requisition #2 (Hancock Pond) related to the reconstruction of Route 46

It was motioned by Michael Ormsby, seconded by Brian Leeman and unanimously voted to approve Resolve #R-2013-133 to approve expenditures totaling \$80,446.18 for Requisition #1 (Golf Course) and Requisition #2 (Hancock Pond) related to the reconstruction of Route 46.

13. Consider Resolve #R-2013-134 to send to the Finance Committee a request from Dennis Nason for consideration of his interest in selling his property located at 20 Central Street to the Town.

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-134 to send to the Finance Committee a request from Dennis Nason for consideration of his interest in selling his property located at 20 Central Street to the Town.

14. Consider Resolve #R-2013-135 to approve a Memorandum of Understanding between the Town of Bucksport Police Department and Healthy Acadia

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-135 to approve a Memorandum of Understanding between the Town of Bucksport Police Department and Healthy Acadia.

15. Consider Resolve #R-2013-136 to approve a Memorandum of Understanding between the Town of Bucksport Police Department and the Hancock County Emergency Management Agency

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2013-136 to approve a Memorandum of Understanding between the Town of Bucksport Police Department and the Hancock County Emergency Management Agency.

16. Consider Resolve #R-2013-137 to award the bid for heating oil for the period 7/1/2013 through 6/30/2014

It was motioned by Frank Dunbar, seconded by Glenn Findlay and unanimously voted to approve Resolve #R-2013-137 to award the bid for heating oil at a fixed price of 3.0318 the period 7/1/2013 through 6/30/2014.

17. Consider Resolve #R-2013-138 to award the bid to facilitate the update to the Town of Bucksport Comprehensive Plan

It was motioned by Michael Ormsby, seconded by Glenn Findlay and unanimously voted to table the Resolve #R-2013-138 until further information is obtained.

18. Preliminary Budget update

Town Manager, Michael Brennan presented the preliminary budget with the exception of salaries. The Union Representative contacted Michael Brennan today and will meet next week for contract negotiation.

The Council proceeded to budget workshop reviewing Social and Community Services. It was consensus by the Council to approve: increasing Bucksport Bay Area Chamber of Commerce from \$11,500 to \$13,000; and approve \$1,500 for Eastern Area Agency on Aging; all others services were approved for the same amounts as last year's budget.

Jef Fitzgerald, Tax Assessor reviewed Mill valuation noting personal property is up seven million; total Mill valuation at eleven million. However, with the new turbine project development being in the TIF district, will see a loss in valuation of approximately \$30,660, even with the Bette reimbursement program and TIF monies, the Mill itself is not doing well. Other Town property valuation is up 104%, the Mill has asked for zero increase. Jef indicated that if he increases other properties taxes, then suggesting a 10% increase Mill valuation.

Town Manager, Michael Brennan said the State Revenue Sharing is still unknown.

19. Discussion items

It was motioned by David Keene, seconded by Brian Leeman and unanimously voted to take up an item (Licenses) not on the agenda.

It was motioned by Michael Ormsby, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Andrew Lacher, d/b/a Bookstacks.

It was motioned by Glenn Findlay, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Luciano Lima, d/b/a Dunkin Donuts.

It was motioned by Michael Ormsby, seconded by Glenn Findlay and unanimously voted to approve Victualer License for William Carrier, d/b/a Carrier's Mainely Lobster.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Mac's Convenience Store, LLC, d/b/a Circle K.

It was motioned by Michael Ormsby, seconded by Glenn Findlay and unanimously voted to approve Victualer License for Jennifer Pappas, d/b/a Crosby's Drive Inn.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Hannaford Brothers, d/b/a Hannaford of Bucksport.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Douglas & Linda Quiguardio, d/b/a McDonald's of Bucksport.

It was motioned by Michael Ormsby, seconded by Frank Dunbar and unanimously voted to approve Victualer License for Nancy Williams, d/b/a Nancy's Crackers.

It was motioned by Glenn Findlay, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Catherine Patterson, d/b/a Catherine Patterson Home Bakery.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for John Russell, d/b/a Subway Salads and Sandwiches.

It was motioned by Frank Dunbar seconded by Michael Ormsby and unanimously voted to approve Victualer License for Dale Tozier, d/b/a Bucksport Variety/Toziers.

It was motioned by Michael Ormsby, seconded by David Kee and unanimously voted to approve Victualer License for Lawrence Wahl, d/b/a Wahl's Dairy Port/The Dairy Mart.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Laurie Seekins, d/b/a WaterWorld.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Victualer License for Edmund Wood, d/b/a Wood's Seafood.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Miscellaneous License for Cynthia Kimball, f/b/o Schoodic Sculpture picnic on July 13<sup>th</sup>.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Miscellaneous License-off Premises Catering License for George MacLeod, f/b/o Sculpture Reception on June 20<sup>th</sup> at the Alamo Theatre.

Hold Public Hearing for Liquor License for William Carrier, d/b/a Carrier's Mainely Lobster.

No public comment.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve Liquor License for William Carrier, d/b/a Carrier's Mainely Lobster.

Waterfront Committee meeting on Thursday, June 20<sup>th</sup> at 5:30 P.M.

Finance Committee meeting on Thursday, June 20<sup>th</sup> at 6:00 P.M.

Town Clerk, Kathy Downes will contact Linda Plourde, Chairperson for the Conservation Committee to schedule a meeting.

Town Manager has two items for discussion:

- a. Just received notification of being awarded a Housing Grant in the amount of \$250,000.
- b. Town Manager indicated that some Councilors has come forward inquiring about the \$25,000 funding for the BBHCC. However, if you recall, about two weeks ago, at the May 9<sup>th</sup> Town Council meeting, the Council voted to accept



the recommendation of the Finance Committee to grant \$25,000 (one-time infusion of funds) funding for (1) year only to Bucksport Bay Healthy Communities Coalition BBHCC is expected to repay the Town 100% of these funds. It was also discussed they would raise their own funding in the future, and to hire a Director to remain separate and independent from the Town. David Kee recommended keeping this situation as is written, (Resolve #R-2013-123) and suggest BBHCC apply for funding through the Social Services Budget process.

No vote was required as this was a matter of clarifying language and understanding the process.

## 20. Adjournment

It was motioned by Frank Dunbar, seconded by Brian Leeman and unanimously voted that the meeting be adjourned.

Meeting adjourned at 9:18 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, JUNE 13, 2013  
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Mayor David Keene called meeting to order at 7:05 P.M.
2. Members Present: Michael Ormsby, David Kee, David Keene, Frank Dunbar, Robert Howard  
Members Absent: Glenn Findlay, Brian Leeman
3. Consider minutes of previous meetings  
  
No minutes provided
4. Receive and review correspondence and documents
  - a. Treasurer's Warrants for May, 2013  
-Council Members were provided with copies of the Treasurer's Warrants for the period ending May, 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
  - b. Financials for the period ending May 31, 2013  
-Council Members were provided with copies of the financial reports for the period ending May 31, 2013 and were asked to direct any questions or concerns to the Town Manager or Finance Director.
5. Consider Resolve #R-2013-139 to send to the Finance Committee a request for Maine Water, Inc. for a tax exemption on property values of company assets in Bucksport

Tax Assessor, Jef Fitzgerald explained that historically Maine Water has received an exemption and that the terms have expired, causing this to be brought up for renewal. Jef explained that the Commitment needs to be ready on July 1 and a conclusion must be made as to this matter.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-139 to send to the Finance Committee a request for Maine Water, Inc. for a tax exemption on property values of company assets in Bucksport.

Rick Knowlton, Vice-President of Maine Water Company noted that in 1996 ME Water acquired the assets from the mill; in 2002 & in 2007 they signed on a 5-year exemption contract; in 2012 they did a review for 1-year, at which point they would revisit the contract; to current, 2013, they sign for a 5-year contract.

6. Consider Resolve #R-2013-140 to accept the will of the voters regarding expenditures of up to \$90,000 to complete the third portion of the Route 46 Reconstruction project.

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve resolve #R-2013-140 to accept the will of the voters regarding expenditures of up to \$90,000 to complete the third portion of the Route 46 Reconstruction project.

7. Consider Resolve #R-2013-141 to approve expenditures totaling \$82,388.81 for Pay Estimate #2 (Hancock Pond) related to the reconstruction of Route 46

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-141 to approve expenditures totaling \$82,388.81 for Pay Estimate #2 (Hancock Pond) related to the reconstruction of Route 46.

8. A presentation on the updated preliminary Town Budget, Capital Improvement Plan, and Sewer Budget for the period July 1, 2013 through June 30, 2014.

The Town Manager gave a presentation on the updated preliminary Town Budget. He noted that sewer rates increase from 3.67 (\$66.06) to 4.23 (\$76.14).

9. Consider Resolve #R-2013-142 to schedule a public hearing on June 27, 2013 to consider the FY2014 Town of Bucksport Budget, Capital Improvement Plan, and Sewer Budget

It was motioned by Michael Ormsby, seconded by Robert Howard, and unanimously voted to approve resolve #R-2013-142 to schedule a public hearing on June 27, 2013 to consider the FY2014 Town of Bucksport Budget, Capital Improvement Plan, and Sewer Budget.

10. Consider issuing licenses and permits, if any

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted for the issuance of a victualers license to Shannon Ellsworth, d/b/a Garnished Custom Cakes & Baking.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted for the issuance of a victualers license to Leadbro, LLC., d/b/a Harbor View Grille.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted for the issuance of a victualers license to Jin Ming Chen, d/b/a Ming's Garden.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted for the issuance of a victualers license to Jane Cirillo, d/b/a Pack Rat Pickers.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted for the issuance of a victualers/public exhibition license to Kathleen Findlay,

Really Chaotic Productions, d/b/a The Kave.

11. Report from the Town Manager

**2012 SHIP Grant:** All permitting and other requirements of the Department of Agriculture, Conservation & Forestry, as well as the Town of Bucksport permitting are submitted. Pine Tree Engineering will be soliciting bids as soon as the bid packet is approved by the State.

Included in the bid specs, as an alternate, is the repair to the pilings that resulted from the 2011 failed painting. The Town has budgeted funds for this repair in the FY 2014 budget.

Sealed bids are to be submitted to the Town now later than 4:00 PM July 19. Work on the project will commence in early August.

**2013 Housing Grant:** The Town was awarded this grant. Bucksport applied for \$500,000 and received \$250,000. Most communities were not funded at all. The Town applied for this grant in 2011 and was not successful.

**Bangor Gas Extension:** Bangor Gas and the Town of Bucksport signed a Memorandum of Understanding on April 25th to extend natural gas service from Verso Paper Mill to the Bucksport Middle School. We agreed to pay them \$200,000 up front in CIAC. This payment has been made. Construction is scheduled to begin this week. The remaining \$50,000 will be paid once construction is completed and we accept their repair work in the fall.

A pre-construction meeting was held on May 21. The plan is to start construction at Main Street & Elm and work towards the schools. That should allow them to get that portion finished before school starts. Once that is in, they will come back and work from the new regulator station to where they started. Bangor Gas continues to solicit for new customers along the route and look for potential expansion.

**Bangor Gas Tax Abatement Case:** Nothing new to report here. Bangor Gas agreed to drop its appeal of the 2008 decision. However, it is moving forward on the 2009, 2010, 2011, and 2012 appeals. Once the appeal is made before the State Board, it generally takes 1 to 2 years for the case to reach the Board, and then another year or so for the Board to issue a written decision. This is outlined in a letter included in the May 9, 2013 Council packet. We are currently awaiting word from the State on the filing by Bangor Gas.

**Bangor Gas Tax Rate Appeal:** Bangor Gas is moving forward with this appeal before the State. Bucksport is an interested party to this, concerned with the rates charged to current and future customers of Bangor Gas that are residents

and stakeholders of Bucksport. We are, however, largely remaining in the background.

**BBHCC Director:** As of now, we have no applications for the position. It is being advertised on websites and the coalition is networking to encourage anyone interested to apply for the position. It will remain open until a qualified applicant is found.

In the meantime, the coalition is working on the transition to have its own director, independent from the Town. There are legal issues they must work out. An updated MOU is currently being drafted. If that is not ready for approval, it might be necessary to extend the existing MOU.

**Enterprise Grant:** Nothing new to report here. Work is continuing on both aspects of the grant. Work by the Bucksport Public Works Department is largely done along the waterfront until the compass is installed. Construction of the walkway is beginning now. The façade program is also moving forward waiting review from Historic Preservation.

**Route 46 Work:** Construction is well underway. Both sections of roadway are being remade. The section by Hancock Pond is already showing substantial changes. Overall, the work appears to be going smoothly. The only issue so far was related to heavy rain over Memorial Day weekend. The construction company was very responsive and took care of the issue quickly.

The referendum on June 11 to seek approval for an additional \$90,000 in funds to complete the project passed. Had this failed, we would not have been able to complete the alternate bid segment of the project. Now that it has passed, we are working with MDOT to coordinate that work and the subsequent funding.

**Main Street Parking:** I have received a request from the owners of the Jed Prouty Residential Care Home asking the Town to consider eliminating the two parking spaces in front of the building. It is difficult for those trying to cross Central Street as cars on Central must pull well past the cross walk to see any oncoming traffic.

There is also a strong interest by the Economic Development Committee to reactivate the water fountain adjacent to those parking spaces. Once the budget process is complete, I will likely bring this to the Council for consideration.

**Third Thursday Concerts:** Beginning June 20, there will be a series of outdoor summer concerts at the Gazebo following the Farmers Market. I am working with the Chamber and BACAS. They will occur on the third Thursday of June, July, August and possibly September. This idea was proposed last fall.

**Town Budget:** An updated draft budget will be presented at the June 13 Council Meeting. This is based on what was passed out of the Appropriations Committee and is largely identical to what we have been working from up to this point. The Governor is threatening to veto this proposal. If that happens everything starts over from the beginning.

Given what we know at this time, we need to move forward and schedule a public hearing for the budget as presented on June 13 for the June 27 Town Council Meeting. If changes are made at the State, and additional cuts are necessary, we can make those in the new fiscal year.

**Wilson Hall:** Chambers, L.L.C., owners of the Jed Prouty Residential Care Home have expressed an interest in redeveloping Wilson Hall.

In recent weeks, another developer has expressed an interest in purchasing the building. This developer would like to present this proposal to the Finance Committee at the June 20 meeting.

## 12. Discussion items

- a. Department Reports
  - Council Members received copies of the May 2013 Departmental Reports and were asked to direct any questions or concerns to the Town Manager or the appropriate Department Head.
- b. Quit claim deeds
  - It was motioned by Michael Ormsby, seconded by David Kee and unanimously voted to approve quit-claim deed for paid tax lien to Pamela S. Atwood.
  - It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted to approve quit-claim deed for paid tax lien to Jane Cirillo.
- c. It was added that the Conservation Committee had met the evening of the Council meeting and they updated the Council with regard to the project Dylan Bunker is proposing for his Eagle Scout project. It was noted that Dylan would need financial support for supplies. They concluded that there would be a sign posted at the entrance, as well as a kiosk constructed to house informational materials to promote the Silver Lake trail system.
- d. An update on property located at 52 Central Street, Bucksport. The last update the Town received was that the resident was to pay in full, the taxes.
- e. An issue at the Veterans Memorial on Peary's Landing was raised. It was noted that cigarette butts were being strewn all over the location as people were disposing of the butts. Councilors noted that a possible solution to that problem would be to look at placing buckets with sand at the location for the correct

disposal of used cigarette butts.

- f. Mayor Keene brought up the fact that the time is coming to initiate a yearly review of the Town Manager. He encouraged the Councilors to think about a format for that process.
- g. Mayor Keene also noted that he appreciated the hard-work of the Town management and Department Heads when they started the trek into this harsh budget season.

### 13. Adjournment

It was motioned by Frank Dunbar, seconded by Robert Howard and unanimously voted that the meeting be adjourned..

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL SPECIAL MEETING  
6:00 P.M., WEDNESDAY, JUNE 26, 2013  
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Call meeting to order

The meeting was called to order by Mayor Keene at 6:00 P.M.

2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar and Brian Leeman. Member Absent: Robert Howard

3. Discussion Items

- a. Discussion over issues related to the Town Budget and proposed Mill Rate
  - Town Manager, Michael Brennan indicated that earlier this week it was discovered that there was a mistake made in calculating the Mil rate between \$700,000 and \$900,000.
  - Jef Fitzgerald apologized for the error noting it is a very complicated form and found the mistake when the exempt properties was included when figuring the Mil rate. It was found when doing the tax commitment because the numbers did not match.
  - Mayor Keene said through the budget process we have been looking at \$700,000 increase, right? Does this mean another \$700,000 - \$900,000 more?
  - Town Manager said no, the \$700,000 amount was found as the Revenues were not included. However, because of the mistake, we are now looking somewhere between \$700,000 - \$900,000 increase. One suggestion would be to cut out the CIP for this year to help keep the Mil rate down.
  - Mayor Keene asked, what are we looking at for the Mil rate?
  - Town Manager indicated if we don't fund the CIP for this year, probably the Mil rate would be approximately .014 or .0145.
  - Glenn Findlay inquired about negotiations.
  - Town Manager indicate a 1% salary increase.

- b. Consider entering executive session under IMRSA Section 405 (6) (A) for consideration and discussion of Human Resources and employment issues

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to move into executive session at 6:25 P.M.

It was motioned by Michael Ormsby and seconded by Brian Leeman and unanimously voted to return to Town Council Meeting at 6:40 P.M.

4. Council recommendations



It was Town Council consensus to grant extending the budget process for additional 30-days for additional time to review all budget numbers, including the State numbers, and bring back to Town Council Budget recommendations.

5. Consider Resolve #R-2013-143 to exceed the Municipal Property Tax Levy Limit

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to table Resolve #R-2013-143.

Adjournment

It was motioned by Brian Leeman, seconded by Frank Dunbar and unanimously voted that the meeting be adjourned.

Meeting adjourned at 6:55 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, JUNE 27, 2013  
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Brian Leeman, Robert Howard.
3. Consider minutes of previous meetings.

No minutes provided.

4. Receive and review correspondence and documents.

No correspondence or documents.

5. Open the Public Hearing to consider the Fiscal Year 2014 Town Budget, the Fiscal Year 2014 Capital Improvement Plan, and the 2014 Fiscal Year Sewer Budget.

No public comments were made.

6. Close the Public Hearing to consider the Fiscal Year 2014 Town Budget, the Fiscal Year 2014 Capital Improvement Plan, and the 2014 Fiscal Year Sewer Budget.

The Public Hearing was closed and Councilors made the note that given the Legislature's recent decision, \$150,000 would be provided from the State, and an un-known amount from the School system.

7. Consider Resolve #R-2013-144 to adopt the town budget for the period July 1, 2013 through June 30, 2014.

It was motioned by David Keene, seconded by David Kee and unanimously voted to table the resolve for thirty (30) days.

8. Consider Resolve #R-2013-145 to adopt the Capital Improvement Plan for the period July 1, 2013 through June 30, 2014.

It was motioned by David Keene, seconded by David Kee and unanimously voted to table the resolve for thirty (30) days.

9. Consider Resolve #R-2013-146 to adopt the Town Sewer Operating Budget for the period July 1, 2013 through June 30, 2014.

It was motioned by Brian Leeman, seconded by Frank Dunbar, and unanimously voted to approve resolve #R-2013-146 to adopt the Town Sewer Operating Budget for the period July 1, 2013 through June 30, 2014.

10. Consider Resolve #R-2013-147 setting sewer user rates for the period July 1, 2013 through June 30, 2014.

It was motioned by Brian Leeman, seconded by Michael Ormsby and was approved with a vote of 6-1.

Proponents: Ormsby, Findlay, Kee, Keene, Dunbar, Leeman

Opponents: Howard

11. Consider Resolve #R-2013-148 to set the date when taxes are due and payable.

It was motioned by Michael Ormsby, seconded by Frank Dunbar and unanimously voted to table the resolve pending the final Town budget.

12. Consider Resolve #R-2013-149 to set interest rates to be paid for taxes unpaid.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-149 to set interest rates to be paid for taxes unpaid.

13. Consider Resolve #R-2013-150 to set interest rates to be paid for overpayment of taxes.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-150 to set interest rates to be paid for overpayment of taxes.

14. Consider Resolve #R-2013-151 regarding prepayment of taxes and rate of interest.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-151 regarding prepayment of taxes and rate of interest.

15. Consider Resolve #R-2013-152 to approve expenditures totaling \$125,892.39 for Pay Estimate #3 (Hancock Pond) related to the reconstruction of Route 46.

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-152 to approve expenditures totaling \$125,892.39 for Pay Estimate #3 (Hancock Pond) related to the reconstruction of Route 46.

16. Consider Resolve #R-2013-153 to approve expenditures totaling \$4,989.23 for inspection services related to the reconstruction of Route 46.

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-153 to approve expenditures totaling \$4,989.23 for inspection services related to the reconstruction of Route 46.

17. Consider Resolve #R-2013-154 to award a contract for annual asphalt pavement for the 2013 construction season.

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-154 to award a contract for annual asphalt pavement for the 2013 construction season.

18. Consider Resolve #R-2013-155 to accept the recommendation of the Finance Committee and extend the Maine Water, Inc. tax exemption for 1 year.

It was motioned by Frank Dunbar, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-155 to accept the recommendation of the Finance Committee and extend the Maine Water, Inc. tax exemption for 1 year.

19. Consider Resolve #R-2013-156 to approve a Subordination Agreement between the Town of Bucksport and People's United Bank.

It was motioned by Robert Howard, seconded by Brian Leeman and unanimously voted to approve resolve #R-2013-156 to approve a Subordination Agreement between the Town of Bucksport and People's United Bank.

20. Consider Resolve #R-2013-157 to approve the recommendations of the Waterfront Committee regarding a request for the Bucksport SISS Committee and use of Town Land.

It was motioned by Michael Ormsby, seconded by Frank Dunbar and unanimously voted to approve resolve #R-2013-157 to approve the recommendations of the Waterfront Committee regarding a request for the Bucksport SISS Committee and use of Town Land.

21. Consider Resolve #R-2013-158 to approve a Cooperative Agreement between the Town of Bucksport and the State of Maine Department of Transportation.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-158 to approve a Cooperative Agreement between the Town of Bucksport and the State of Maine Department of Transportation.

22. Consider Resolve #R-2013-159 to approve expenditures of \$4,328 to upgrade and repair the existing waterfront camera system.

It was motioned by Frank Dunbar, seconded by Michael Ormsby and unanimously voted to approve resolve #R-2013-159 to approve expenditures of \$4,328 to upgrade and repair the existing waterfront camera system.

Chief of Police Sean Geagan has reviewed the cameras and their existing structure. Currently, two sets of transmitters/receivers are not working and need to be replaced.

This project would also create a link to be posted for a live-streaming webcam on the Town's website. This project is recommended by the Police Advisory Committee.

23. Consider Resolve #R-2013-160 to continue the existing Memorandum of Understanding between the Town of Bucksport and the Bucksport Bay Healthy Communities Coalition for 45 days pending approval of a revised MOU.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-160 to continue the existing Memorandum of Understanding between the Town of Bucksport and the Bucksport Bay Healthy Communities Coalition for 45 days pending approval of a revised MOU.

24. Consider entering executive session under IMRSA Section 405 (6) (C) for consideration, for Economic Development purposes, the use of publicly held property.

It was motioned by Brian Leeman, seconded by Frank Dunbar and unanimously voted against going into executive session. This motion cast a vote of 0-7.

Economic Development Director David Milan gave a presentation to the Councilors about a new business opportunity that will go in at 84 Heritage Park Road. Milan provided all Councilors with a non-disclosure agreement that covered the business plan for this entity as it is confidential in nature.

David explained that this would be a 15,000 square foot building with a 5,500 square foot freezer inside. This will be a seafood processing, flash freezing, and storage facility.

Upon start-up of this business the owners state that they will employ 10 full-time employees, and after one-year of business that will expand to 16 full-time employees.

The Town of Bucksport Tax Assessor valued the property at \$853,000 when the project is completed.

Per David Milan, the Councilors were instructed that the following finances are in place and ready to begin:

- \$962,000 – Total Project Cost
- \$450,000 – promised loan from Machias Savings Bank
- \$400,000 – promised loan from PNC Bank
- \$150,000 – promised from owners
- \$250,000 – already spent on project by owners

25. Consider introducing an Ordinance entitled, "Conveying of Property to Forestvale Properties, Inc."

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to consider introducing an ordinance entitled "Conveying of Property to Forestvale

Properties, Inc.”

26. Consider issuing licenses and permits, if any.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve issuance of a victualers license to Dino Kisamitakis, d/b/a Bucksport House of Pizza.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve issuance of a miscellaneous license to Leslie Wombacher, d/b/a Bucksport Bay Area Chamber of Commerce/Bucksport Bay Festival.

It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to approve issuance of a liquor license to Susan Koch, d/b/a American Cruise Lines, Inc. to allow vessels to serve alcohol while docked within the Town. There were no public comments made during the public hearing for this item.

27. Discussion items

It was motioned by Michael Ormsby, seconded by Robert Howard and unanimously voted to take up an item not on the agenda.

-It was motioned by Robert Howard, seconded by Michael Ormsby and unanimously voted to send the FY2014 Town Budget to the Finance Committee.

A Finance Committee meeting is scheduled for Monday, July 8, 2013 at 6:00 p.m.

28. Adjournment

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

**BUCKSPORT TOWN COUNCIL MEETING  
7:00 P.M., THURSDAY, JUNE 27, 2013  
COUNCIL CHAMBERS – BUCKSPORT TOWN OFFICE**

**MINUTES**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, Glenn Findlay, David Kee, David Keene, Frank Dunbar, Brian Leeman, Robert Howard.
3. Consider minutes of previous meetings.

No minutes provided.

4. Receive and review correspondence and documents.

No correspondence or documents.

5. Open the Public Hearing to consider the Fiscal Year 2014 Town Budget, the Fiscal Year 2014 Capital Improvement Plan, and the 2014 Fiscal Year Sewer Budget.

No public comments were made.

6. Close the Public Hearing to consider the Fiscal Year 2014 Town Budget, the Fiscal Year 2014 Capital Improvement Plan, and the 2014 Fiscal Year Sewer Budget.

The Public Hearing was closed and Councilors made the note that given the Legislature's recent decision, \$150,000 would be provided from the State, and an un-known amount from the School system.

7. Consider Resolve #R-2013-144 to adopt the town budget for the period July 1, 2013 through June 30, 2014.

It was motioned by David Keene, seconded by David Kee and unanimously voted to table the resolve for thirty (30) days.

8. Consider Resolve #R-2013-145 to adopt the Capital Improvement Plan for the period July 1, 2013 through June 30, 2014.

It was motioned by David Keene, seconded by David Kee and unanimously voted to table the resolve for thirty (30) days.

9. Consider Resolve #R-2013-146 to adopt the Town Sewer Operating Budget for the period July 1, 2013 through June 30, 2014.

It was motioned by Brian Leeman, seconded by Frank Dunbar, and unanimously voted to approve resolve #R-2013-146 to adopt the Town Sewer Operating Budget for the period July 1, 2013 through June 30, 2014.

10. Consider Resolve #R-2013-147 setting sewer user rates for the period July 1, 2013 through June 30, 2014.

It was motioned by Brian Leeman, seconded by Michael Ormsby and was approved with a vote of 6-1.

Proponents: Ormsby, Findlay, Kee, Keene, Dunbar, Leeman

Opponents: Howard

11. Consider Resolve #R-2013-148 to set the date when taxes are due and payable.

It was motioned by Michael Ormsby, seconded by Frank Dunbar and unanimously voted to table the resolve pending the final Town budget.

12. Consider Resolve #R-2013-149 to set interest rates to be paid for taxes unpaid.

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-149 to set interest rates to be paid for taxes unpaid.

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This project would also create a link to be posted for a live-streaming webcam on the Town's website. This project is recommended by the Police Advisory Committee.

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It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve resolve #R-2013-160 to continue the existing Memorandum of Understanding between the Town of Bucksport and the Bucksport Bay Healthy Communities Coalition for 45 days pending approval of a revised MOU.

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A Finance Committee meeting is scheduled for Monday, July 8, 2013 at 6:00 p.m.

28. Adjournment

It was motioned by Robert Howard, seconded by Frank Dunbar and unanimously voted that the meeting be adjourned.

Meeting adjourned at 8:20 P.M.

Respectfully submitted,

Kathy L. Downes  
Council Secretary

Chapter 11  
Silver Lake Ordinance

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## **Chapter 11**

### **Silver Lake Ordinance**

#### **SEC. 11-101 Silver Lake Swimming**

It shall be unlawful for any person, for the purposes of recreation, to swim, wade, or bathe in any waters of Silver Lake. Any person who willfully violates this provision shall, upon conviction be punished by a fine of not more than five hundred dollars (\$500.00)

## REQUEST FOR PROPOSAL

The Town of Bucksport is requesting proposals for the renovation of their Municipal Pool (Tim Emery Pool).

**Background:** The Tim Emery Pool was originally constructed in the 1950's and has had a renovation in the late 1980's. The pool is 85 feet wide by 100 feet in length. There is a zero entry from the shallow end and each side is sloped to meet the bottom of the pool estimated at 9 feet deep. The end wall in the deep end is concrete. The interior of the pool & pool deck has an asphalt surface and is painted on a yearly basis. The pool has two main drains, 24 skimmers surrounding the pool along with 24 returns. The filter of the pool is in good shape and operates very well. There is a new automatic chlorinator installed in 2017. The outdoor pool operates from mid-June to late August.

**Pool Issue:** The pool has a significant leak and has a major break in the main drain along with the return lines. The concrete end is also deteriorating to a level that is concerning from a safety perspective.

**Proposal:** The Town is requesting a proposal for the following:

1. The cost to design the specifications for the replacement of the Tim Emery Pool and maintain the present size. The company would also collect bids and review of all sub-contractors and oversee their work performance to plan. The Town would expect that the entire project be completed by June 15, 2020.

**Once selected, the company would bid the project as follows:**

- A. A price for a complete replacement of the present pool. This price includes total replacement of the plumbing in the pool, proper base for a recoating of the asphalt surface. All valves in the filter room would be analyzed and replaced as needed. The filter's sand and laterals would be evaluated and changed if needed. Added to the pool would be a water feature installed in the shallow end in the zero entry area and a modest slide in the deep end.
- B. A price for a concrete/gunite pool whose sides would not be sloped and the pool depth would be 9 feet deep and a zero entry in the shallow end. Replacement of all plumbing in the pool area. Added to the pool would be a water feature installed in the shallow end in the zero entry area and a modest slide in the deep end.

**Deadline for Proposal: ????????????**

**Questions regarding bid process:** Contact – Susan Lessard, Town Manager, Town of Bucksport. 207-469-7368 or [slessard@bucksportmaine.gov](mailto:slessard@bucksportmaine.gov).

**Questions regarding Pool:** Peter Farragher, CEO – Down East Family YMCA, Ellsworth Maine 207-667-3086 or [pfarragher@defymca.org](mailto:pfarragher@defymca.org)

# Budget Report - 2019

## Down East Family YMCA

### 01/01/2019 - 12/31/2019

Fund: CURRENT OPERATING 01

Branch: All

Department: AQUATIC PROGRAMS 04

Major Code: All

PCS Code: All

Account Number	Account Name	Annual
01-01-04-0300	Fundraising	3,000.00
01-01-04-1050	City Support	1,000.00
01-01-04-1300-020110	Aqua Aerobic Classes	600.00
01-01-04-1300-020111	Skipper Swim Lessons	18,000.00
01-01-04-1300-020112	Progressive Swim Lessons	15,000.00
01-01-04-1300-020113	Adult Swim/Adult Swim	200.00
01-01-04-1300-020115	Therapy Swim	8,000.00
01-01-04-1300-020121	Swim Team	40,100.00
01-01-04-1300-020132	Private Lessons	10,000.00
01-01-04-1300-020311	Master Swim	1,000.00
01-01-04-1410	Pool Rental	2,000.00
<b>Total</b>	<b>Revenue</b>	<b>98,900.00</b>
01-01-04-2100	Aquatic Directors Salary	45,406.62
01-01-04-2100-020110	Aqua Aerobics Salary	4,158.00
01-01-04-2100-020112	Swim Lessons Salary	20,230.50
01-01-04-2100-020121	Swim Team Salary	9,750.00
01-01-04-2100-020140	Lifeguard Salary	53,156.00
01-01-04-2201	Aquatic Medical	4,960.80
01-01-04-2220	Aquatic Retirement	3,632.54
01-01-04-2220-020140	Lifeguard Retirement	1,913.60
01-01-04-2310	Aquatic Fica	3,473.60
01-01-04-2310-020110	Aqua Aerobics Fica	(187.96)
01-01-04-2310-020112	Swim Lesson Fica	350.72
01-01-04-2310-020121	Swim Team Fica	74.58
01-01-04-2310-020140	Lifeguard Fica	5,869.20
01-01-04-2500-020111	Swim Lessons Expense	300.00
01-01-04-2500-020122	Misc Aquatics Expense	500.00
01-01-04-2500-020124	Red Cross	500.00
01-01-04-2517	Maintenance Supplies	10,000.00
01-01-02-2811	L.P. GAS	13,800.00
01-01-02-2812	Electricity	30,000.00
01-01-02-2813	Water	2,520.00
01-01-02-2814	Sewer	7,800.00
<b>Total</b>	<b>Expense</b>	<b>218,208.20</b>
	<b>Change in Net Assets</b>	<b>(119,308.20)</b>

# Budget Report - 2019 CURRENT

## Down East Family YMCA

### 01/01/2019 - 12/31/2019

Fund: CURRENT OPERATING 01

Branch: All

Department: AQUATIC PROGRAMS 04

Major Code: All

PCS Code: All

Account Number	Account Name	Annual
01-01-04-0300	Membership	0.00
<b>Total</b>	<b>Revenue</b>	<b>0.00</b>
01-01-04-2100	Aquatic Directors Salary	45,406.62
01-01-04-2100-020140	Lifeguard Salary	53,156.00
01-01-04-2201	Aquatic Medical	4,960.80
01-01-04-2220	Aquatic Retirement	3,632.54
01-01-04-2220-020140	Lifeguard Retirement	1,913.60
01-01-04-2310	Aquatic Fica	3,473.60
01-01-04-2310-020140	Lifeguard Fica	5,869.20
01-01-04-2500-020122	Misc Aquatics Expense	500.00
01-01-04-2500-020124	Red Cross	500.00
01-01-04-2517	Maintenance Supplies	10,000.00
01-01-02-2811	L.P. GAS	13,800.00
01-01-02-2812	Electricity	30,000.00
01-01-02-2813	Water	2,520.00
01-01-02-2814	Sewer	7,800.00
<b>Total</b>	<b>Expense</b>	<b>183,532.36</b>
	<b>Change in Net Assets</b>	<b>(183,532.36)</b>

Membership # of units Monthly Annual

100	\$50.00	\$60,000.00
200	\$50.00	\$120,000.00
300	\$50.00	\$180,000.00
400	\$50.00	\$240,000.00
500	\$50.00	\$300,000.00

**RESOLVE #R-2020-05 TO PURCHASE A HIGHWAY TRUCK FOR THE PUBLIC  
WORKS DEPARTMENT**

Whereas, the Town of Bucksport maintains a full time Public Works Department for maintenance of all streets, roads, and publicly owned properties, and

Whereas, a major responsibility of the department is plowing snow and maintaining roadways, and

Whereas, bids were obtained for a new 5500 truck are as follows:

Quirk	2018 RAM 5500	\$55,619
Quirk	2019 FORD 550	\$57,799
Whited	2019 FORD 550	\$61,500

Whereas, Quirk 2018 RAM 5500 is the low bidder for the specified vehicle, therefore

Be it resolved by the Bucksport Town Council in town council assembled to award the bid for a new 2018 DODGE RAM 5500 for \$55,619 to be funded by the proceeds from the sale of surplus equipment with the balance from Highway Equipment Reserve

**Acted on July 25, 2019**

**Yes\_\_\_No\_\_\_Abstained\_\_\_\_\_**

**Attested by Jacob Gran, Town Clerk**

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RESOLVE #2020-06 TO SELL MAP 8 LOT 21 TO KATIE & MICHAEL LIBBY

Whereas, the Town of Bucksport acquired Map 8 Lot 21 through the foreclosure process in 2013, and

Whereas, the town has previously put the lot out to bid and had no response, and

Whereas, Map 8 lot 21 is too small to be a buildable lot, and

Whereas, Katie & Michael Libby are purchasing an abutting property to Map 8 Lot 21, and

Whereas, Katie & Michel Libby will pay all outstanding taxes, costs & interest on the parcel as payment for it,

Therefore, be it resolved by the members of the Bucksport Town Council in Town Council assembled to approve the sale of Map 8 Lot 21 to Katie & Michael Libby for the amount owed for all years of tax, costs & interest.

Voted on July 25, 2019

Yes \_\_\_\_\_ No \_\_\_\_\_ Abstained \_\_\_\_\_

Attested by:

\_\_\_\_\_  
Jacob Gran, Town Clerk

**RESOLVE #R-2020-07 TO AUTHORIZE THE TOWN MANAGER TO SIGN A  
MEMORANDUM OF UNDERSTANDING WITH THE BUCKSPORT BAY HEALTHY  
COMMUNITIES COALITION**

Whereas, the Town of Bucksport has approved Memorandums of Understanding (MOU) with the Bucksport Bay Healthy Communities Coalition in the past; and,

Whereas, the Town has served in the past as a designated fiscal agent for BBHCC in order to be eligible for and/or receive certain grants and other funding; and,

Whereas, it is of importance that the Town and BBHCC continue a partnership relationship in order to coordinate planning and the delivery of health, public health, emergency preparedness, and social service programs to improve the health and quality of life of Bucksport Citizens; and,

Whereas, certain roles and responsibilities should be laid out in a MOU in order to clarify them for BBHCC and the Town of Bucksport;

Be it resolved by the Bucksport Town Council in Town Council approves the signing of the Memorandum of Understanding between the Town of Bucksport and BBHCC which covers the two year period from July 1, 2019 to June 30, 2021.

Acted on July 25, 2019

Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_

Attested by: Jacob Gran, Town Clerk

  

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**Memorandum of Understanding**  
**Between Bucksport Bay Healthy Communities Coalition**  
**and**  
**Town of Bucksport**  
**July 1, 2019 — June 30, 2021**

**1. Parties:** The Town of Bucksport (the Town) is a municipality duly incorporated under Maine law with all rights, authorities and obligations provided by law. The Bucksport Bay Health Communities Coalition (BBHCC) is a Comprehensive Community Health Coalition that serves the towns of Bucksport, Orland, Prospect and Verona Island. BBHCC is directed by a Board (the BBHCC Board) which is responsible for overall policy and direction of BBHCC and for day-to-day operations of collaborative projects and grants. The Town and BBHCC and/or the BBHCC Board are referred to collectively as the Parties.

**2. Purpose:** To coordinate planning and the delivery of health, public health, emergency preparedness, and social service programs to improve the health and quality of life of Bucksport citizens. Such planning efforts will focus on the highest priority health areas as identified in the coalition's Community Health Improvement Plan in addition to municipal comprehensive plan recommendations. This collaboration will promote volunteerism as an important building block in meeting the current and future needs of Bucksport citizens. Coordination of existing programs is paramount so that public funds are used efficiently and effectively without duplication of effort. This Memorandum of Understanding (MOU) sets out the roles and responsibilities of the BBHCC Board and the Town in this relationship.

**3. Responsibilities of the Parties:**

**(A) For purposes of this MOU, the role and responsibilities of the BBHCC Board are to:**

- 1) Determine community priorities through Bucksport Comprehensive Plan, Heart and Soul ideas and Project ADAPT recommendations in consultation with the town of Bucksport;
- 2) Oversee the development and implementation of the BBHCC work plan with special emphasis on preventing food insecurity;
- 3) Assist the town with implementation of the AARP Action Plan through the BBHCC Senior Resource Committee (Designated AARP Leadership Team);
- 4) Recruit a full time Vista Volunteer to provide assistance, in part, to implement strategies as outlined in the town of Bucksport's AARP Action Plan;
- 5) Continue the work by BBHCC's Senior Resource Committee on its nationally

acclaimed Show You Care Program to improve accessibility in the community;

- 6) Communicate work plan strategies through appointed municipal representative;
- 7) Respond to requests from town office staff and community residents for information on needed community services;
- 8) Respond to municipal requests for assistance with public health emergencies and community disasters;
- 9) Respond to requests from Town Health Officer for assistance with community education and emergency preparedness needs;
- 10) Convene meetings of local town health officers to discuss regional public health planning needs, as requested;
- 11) Assist the town in developing plans to meet the needs of vulnerable populations such as young families and older adults when requested;
- 12) Participate in Bucksport Next to coordinate BBHCC programs and strategies with other local and regional organizations;
- 13) Conduct an annual review of progress in implementing Health Improvement Plan recommendations.

**(B) For purposes of this MOU, the role and responsibilities of the Town of Bucksport are to:**

- 1) Act as a collaboration partner with BBHCC in coordinating municipal plans and programs to improve the health and quality of life of Bucksport citizens;
- 2) Designate a minimum of one Town representative to serve on the BBHCC Board to ensure open communication between BBHCC Board and the Town;
- 3) Provide office and meeting space for the BBHCC volunteer functions and provide adequate technology, as reasonably determined by the Town, and utility services such as electricity and Internet;
- 4) Include representatives of BBHCC to serve on Bucksport Next to share health information and proposed strategies from the BBHCC Community Health Improvement Plan and other important public health data;
- (5) Collaborate with representatives of BBHCC opportunities to secure grant funding to implement program and services to improve the health and wellbeing of Bucksport

citizens;

- (6) Notify the BBHCC board of any community concern that may involve strategic planning areas that have been mutually agreed upon in town and BBHCC's work plans;
- (7) Notify the BBHCC board of any unmet health service needs or gaps in services as known by the town.
- (8) Promote social marketing programs like Age Friendly-Bucksport and Show You Care in marketing municipal messages to the community.

**(C) Duration.** Unless or until the Parties agree on and execute a written successor, this MOU will expire on June 30, 2021. No amendment or modification of this MOU during its term is authorized or effective unless made in writing signed by a representative of each Party who is authorized to execute such amendment.

**(D) Limitations on Liability and Relationship; Hold Harmless.** This MOU does not create a relationship of agency, partnership or joint venture between the Parties and will not be cited as such by either Party. This MOU does not create liability of one Party for the acts of the other. BBHCC agrees to hold harmless the Town for any acts or omissions in acting as a collaborative partner or for any other action or omission in acting under this MOU.

Dated: \_\_\_\_\_  
Town of Bucksport

Dated: \_\_\_\_\_  
Bucksport Bay Healthy Communities Coalition